

Active Black Country Partnership
Board Meeting
Tuesday, 30th July 2019
(NMC Venue, 47 Birmingham Road, West
Bromwich, B70 6PY)



Present:

Board Members: Deborah Williams (DW) Amanda Tomlinson (AT), Kim Babb (KB), Cllr. Nicolas Barlow (NB), Richard Callicott (RC), Arwyn Jones (AJ), Richard Medcalf (RM), Lisa McNally (LM) and Ash Rai (AR)

Co-opted Members: None

Advisory Member: Jennie Bimson (JB)

Advisory Officer: Ian Carey (IC)

In attendance Tim Aldred (TA), Michael Salmon (MS) and Hywel Ruddick (HR)

Apologies: Anam Choudhary, Rachel Conslik, Paul Griffiths, Chris Jones, Sarah Middleton, Guy Shears and Graham MacPherson.

MINUTE NO.	NOTES & ACTION	Who
33/19	Welcome and Apologies	
	<p>Welcome from Chair.</p> <p>Apologies noted.</p>	
34/19	Declarations of Interest and Disclosure and Barring Service Clearance	
	<p>No declarations were made.</p> <p>Noted that DBS Clearances were ongoing and some declaration of interest forms are still outstanding. These needed to be clarified after the meeting had taken place.</p>	
35/19	Re-appointment of Board Member	
	<p>The Chair advised that Rachel Conslick term of office as an Independent Member had ended but that she had indicated that she would be willing to do second term if invited to do so.</p> <p>Following a discussion, it was Agreed unanimously that Rachel Conslik be re-appointed as a Co-opted</p>	

	Member, with a 3-year term commencing from July 2019.	
36/19	Chair Succession	
	<p>(NB – the Chair and Vice-Chair left the meeting during consideration of this item).</p> <p>Board members held discussion on the future positions of Chair and Vice-Chair and what they would wish to see from the role.</p> <p>It was noted that the forms would be returned to the ABC Director (IC) and Nicky Horne (NH), Head of HR and Operations.</p> <p>Agreed that a Nominations Committee be convened to interview applicants. AJ was to lead process and discuss the nominations committee format with IC. Nicky Horne, Black Country Consortiums Head of Human Resources and Operations was to manage recruitment.</p> <p>(NB separate note circulated)</p> <p>Action - that the Nominations Committee to be convened. (IC/RH)</p>	
37/19	Minutes – 22nd May 2019	
	The minutes of the meeting held in 22 nd May 2019 were submitted and confirmed as a correct record of the meeting.	
38/19	Dashboards	
	<p>a) Finance Report</p> <p>IC presented the reports and advised that there were four programmes linked to the academic year – Active Lives, School Games, Satellite Clubs and Primary School Premium and two programmes were linked to the financial year.</p> <p>He highlighted that Sport England (SE) had provided a funding profile to each county sports partnership over a three-year period and that the ABC deferred income carry forward (C/F), related to the late recruitment to posts.</p> <p>AJ queried if overall there was anything that the Board should have concerns about. IC highlighted the C/F for Active Lives and advised that SE had agreed that the C/F could be used in the next financial year.</p> <p>RC referenced the new Chief Executive of Volleyball England and asked for an indication of any new funds they could apply for, especially on the community side. Current funds which could be applied consisted of “Diversity & Workforce” and “Great Ideas Fund”. IC advised that Daniel</p>	

Allen could pick up with RC, as a critical role for the ABC Team was to support and develop community capacity.

The Chair commented that for the 2nd and 3rd years of funding as part of the contract with SE, there was a need to demonstrate the learnings that could be applied in the future years.

Agreed – that the Finance Report be received and approved.

Action – that Daniel Allen contact RC regarding alternative funding opportunities available to community groups.

b) Safeguarding report and Policy

TA advised that the RAG monitoring had been updated and shared with the Black Country Consortium Ltd (BCC) Audit Committee on 18th July 2019. The Committee were largely content with the document but had advised that the DBS requirements for ABC Board Members be extended to BCC Directors.

AT advised that she was a member of the BCC Audit Committee and had observed that for BCC Ltd and the Black Country Local Enterprise Partnership (BCLEP) the members had defined roles “4. Roles and Responsibilities”. She suggested that there should be clarity for the ABC Board Members roles and responsibilities. The Chair observed that at 4.1.5 there was the requirement for BCC Directors to have “a senior board level champion” and TA agreed there was a need for an ABC champion. IC advised that in effective the relevant Board portfolio holder was the de facto board champion but acknowledged the required to include an ABC element to the document.

AR queried the training availability and TA advised that the CPSU (Child Protection in Sport Unit) did offer training for Boards.

RM made reference to 6.4, training for staff and whilst it was noted that it was a not a requirement for Board members, the Chair advised, that given the access some Board Members had events attended by young people, extending the training to include Board members should be considered.

The Dashboards in respect of Safeguarding were shared with Members and it was agreed to circulate them.

TA advised of a safeguarding incident with the Consortium’s Skills Team which had been reported through to the Audit Committee. It was suggested that any Safeguarding incidents reported through the Audit Committee come to the ABC Board. It was noted that the Audit Committee met four times per year and that this could be a standing item.

Reference was made to the Sport England (SE) and the Quest process.

LM referenced the statistics and commented on the Sandwell figure of 55%. RM commented on the sample size, with a larger sample size having potential to reduce headline data. It was noted that the figures were provided from Sport England and was how they based the feedback. TA advised that in the previous year the sample had been 1300, whilst this year it had been 2100. It was noted that ABC could change the schools selected and the increase the sample size.

With reference to the Logic Chain slide, RC referenced National Governing Bodies (NGBs) and their reductions in grant funding, with SE requiring them to increase income from other sources. The outcome was that participants in sports paid more, thus the negative impact on people from disadvantaged backgrounds.

IC advised that the validated measures contributed to wider outcomes, thus there was potential to have a broader range of measures.

AR advised that swimming and football in Sandwell had significant participation because the fees were correct for the activity.

There was further discussion on the merits of the statistical information collected and LM advised that measuring social prescribing and other measures showing an increase would equal a positive output and have real value. IC acknowledged there was a need to consider the broader impact of initiatives and the way they were evidenced.

With reference to the Programme and Pipeline, the meeting was advised that there were 4 theme leads who were working more closely the local authorities and funded and unfunded pipelines had been developed.

RC referenced specific ABC locations which had specific issues, which had been linked in the BC Emotion Project. Whilst this had now closed, IC advised that the BC Fund replaced it and advised that ABC had recently revived the Sub-Board with the four LA partners.

Slide 5 detailed the 8 priority Wards for investment of the BC Fund.

RM queried if funded projects would be delivered in all 8 areas. IC advised that some would be easier to deliver across all 8 and highlighted that the Police & Crime Commissioner had provided funding to tackle inactivity in priority Ward areas. In regard to Apprenticeships there was a need for Headteacher support.

The remaining slides, to include marketing, were displayed and the Chair welcomed the progress on the sources of information for monitoring purposes, which was major role for the Board going forward.

	<p>Agreed –</p> <ol style="list-style-type: none"> 1) That the ABC Board note and adopt the progress; 2) That, subject to the inclusion of the ABC Board Members Roles and Responsibilities and training for ABC Board Members, the Safeguarding Policy be approved and signed off for 2019. <p>Action –</p> <ol style="list-style-type: none"> 1) that Board Members be sent the relevant Safeguarding dashboards. 2) That the ABC Board receive the outcome of the submission of the Safeguarding report through to the Audit Committee. 	<p>TA/IC</p> <p>IC IC</p>
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39/19	Towards an Active Black Country Strategic Framework
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	<p>Health and Well-being:</p> <p>MS referenced the work done with the Black Country STP (Sustainability and Transformation Partnership) in respect of increasing physical activity to combat cardio-vascular disease. The aim was if the programme worked, it would be rolled out to other conditions. It was noted that work was done with TfWM on “social prescribing” to include cycling prescriptions. Further projects to consider were “school readiness” for young children and physical literacy, with enjoyment of an activity being the top driver.</p> <p>The Chair asked that the item be brought back to the Board, in two meetings time. She also referenced the need to identify alternative sources of funding for the Board’s ambitions, which should be reported back to the Board in two meetings time.</p> <p>LM queried the STP budgets and MS advised that there were funding pots available.</p> <p>LM advised on the work undertaken with children at reception age, with Sandwell’s biggest spend being on health visitors for the National Child Measurement Programme. Whilst there was a statutory duty to undertake these measurements there was not a duty to send letters to individuals, as some local authorities did.</p> <p>IC queried the approach from other BC Directors of Public Health (DPH) and it was agreed to take the report through to the BC DPH meetings.</p> <p>Education Theme:</p> <p>TA highlighted the work being done on the Healthy Schools agenda, the healthy schools programme and an overview of the schools’ games.</p> <p>RC extended the Boards congratulations to the team for successful delivery of</p>	
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	<p>the school games. He referenced the Primary School Premium and queried what work was being done to ensure it was spent correctly. TA advised that the situation was improving and a breakdown would be available in August. However, he observed that some schools did not engage and there was no specific focus from Ofsted. There was still a need to advocate to schools and highlight the wider outcomes.</p> <p>RC queried the attitudes of older students when they were studying and RM advised that generally those on a sports related course did continue with physical activity, but in regard to the other 23k students the University had less influence.</p> <p>The Chair that there was a need for young people’s input into the ABC Board, possibly through an Advisory Board.</p> <p>TA advised there was an inconsistency of what schools did thus a School Hub and the Primary School conference would provide an opportunity to share best practice and champion schools at Head teacher to Head teacher level.</p> <p>Insight Hub:</p> <p>MS provided an example across the 8 priority Wards plus the entire map. He advised that the project was a target for the end of August, the offer had been developed and there would be regular updates submitted to the Board.</p> <p>The Hub would be a “soft launch” from August through to November.</p> <p>Black Country Fund: with reference having been made earlier in the meeting, this item was noted.</p> <p>Agreed that the updates and associated actions be noted.</p>	
40/19 Marketing Update		
	<p>The new logo for the partnership was shared and the meeting noted that the strapline “Get Active” was the most visited site page.</p> <p>Agreed that the update be noted.</p>	
41/19 Commonwealth Games 2022		
	<p>Sandwell Aquatic Centre – AR provided an update. He stated that the project was progressing very well., the preparatory works had commenced and the design element was complete. He stated that Chris Jones was to be congratulated for his push on the project and the legacy would be a schools programme, which would include swimming and diving.</p> <p>Reference was made to the ABCA letter to Tim Hollingsworth, Chief Executive</p>	

	<p>Officer of SE and it was noted that there would be a further discussion on this matter.</p> <p>Agreed – that the update be note.</p> <p>Action – outcome of ABCA and Tim Hollingsworth’s letter to be reported back to a future meeting.</p>	IC
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42/19	AOB	
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	<p>CG2022 – it was noted that there had been a rebranding - “West Midland celebration with Birmingham at its heart”.</p> <p>Youth Games – Sandwell to host with 1500 participating at Tipton Sports Academy.</p> <p>Air Mayhem – AR advised that it was available at Tipton Sports Academy.</p> <p>Annual Governance Statement – the Chair advised that this would be submitted to the next meeting. She asked that Members be re-circulated with the policies.</p>	IC
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Next Meeting and 2019 Board Dates			
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Date	Venue	Time	Full Address
Tuesday 24 th September	Beacon Centre	15.00-17.00	<p>Wolverhampton Road East, Wolverhampton WV4 6AZ</p> <p>Phone: 01902 880111</p>
Wednesday 27 th November	National Metalforming Centre	11.00-13.00	<p>The Whitworth Suite, 37-47 Birmingham Rd, West Bromwich B70 6PY Phone: 0121 601 6350</p>

Meeting ended 12.50